**Harmony Studios**

 Contract for Cast Member and Parent

**Please read in its entirety and discuss it with your cast member**. **Keep rules for yourself and turn in the signature page/prior commitments list to Harmony Studios on the first day of rehearsals or before with the production fee.**

Cast Member Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Production: \_\_\_\_

Production dates: 3/24/23 and 3/25/23

Tech Week dates: 3/18/23 (Sat), 3/20 - 3/23/23

Rehearsal days: Starts \_/\_/22, Tuesdays and Thursdays, 5 pm to 7 pm

Production Fee: $275.00/Sibling Production fee: $225.00

As a cast member, I understand that my commitment to this project is necessary to present the best possible production, be fair to other participants, and get the full benefit of this program. Therefore, my parents and I promise to fulfill these obligations, signified by our signatures below:

1. I/My child will be present and on time for every rehearsal and performance, prepared and ready to work. Because rehearsals will be closely scheduled, we understand the importance of being on time and will provide a written explanation if we arrive late. If the cast member will have to miss a rehearsal for any reason, it is our responsibility to inform the director or producer, no later than one hour before rehearsal time for emergencies, and by the preceding rehearsal for anticipated absences. **We understand that after two unexcused absences, we could be dismissed from the show.**
2. Parents are required to sign in and sign out their cast member, if under the age of 16. We will have a sign-in/out sheet at each rehearsal.
3. I/My child will be courteous and helpful to others. I understand that if my behavior hurts other people, either physically or emotionally there will be consequences as this behavior is NOT tolerated.
4. As a parent, I will be responsible for my child’s transportation to and from rehearsals and performances, providing written permission, if my child will be walking or bike riding home. I will be sure my child does not arrive more than 15 minutes early and is picked up promptly at the end of rehearsal.
5. I/My child will not leave the rehearsal area without the permission of or in the company of the director, assistant director, or producer.
6. We understand that EVERY person (cast, parent volunteer, or staff) participating in this production is as important as any other, and will be treated accordingly, regardless of role. I understand that this is a team effort, so I must have a positive attitude, even on days when I have a million reasons not to.
7. I/We agree to be off-book and know our lines at least 1 month prior to production dates.
8. I/We understand that we are responsible for acquiring our costumes in whole or in part, according to the guidelines provided by Harmony Studios Staff.
9. I/We understand that a show requires collaboration and cooperation, and we agree to contribute our ideas and energy at appropriate times and to remain quiet until my part begins on stage and during rehearsals. Harmony Studios is open and accepting of ideas but the director has the ultimate say in the directing of the production.
10. Each family is required to volunteer, on at least two committees, one during the rehearsal phase and one during performances, if your life allows.
11. A cast contact list will be distributed to all cast members.
12. I/We understand that rehearsals will be closed to parents, guests, or visitors unless you are signed up to volunteer in some capacity.
13. **Tech Week is MANDATORY. Unless it is an emergency, I/we will be expected to attend from Saturday through Thursday rehearsal from 5:00 pm to 8:00 pm the week of. If there is a known commitment for Tech Week or a standing commitment that requires your time during Tuesday/Thursday rehearsal time, please note this on your signature page/commitment form.**

14. I/We understand that parents and visitors are not allowed backstage

 Or in the seats during Tech week or on show days unless on a volunteer

 Capacity and signed up for a committee that requires them to be there.

**Harmony Barbour - Phone 571-288-9083**

**Sarah Simmons - Phone 540-764-0134**

**We will not hold Harmony Studios, Directors, Producers, Staff, or other owners of the facilities used liable for any injury during the course of the production, tech week, or rehearsals.**

**Please keep this page for your records.**

**Harmony Studios**

**Signature Page/Prior Commitments**

**Signature for Contract**

 Cast Member Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cast Member Phone and Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cast Member Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Phone and Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My Cast member and I have read and agreed to the rules on the Harmony Studios contract, pages 1 and 2.

Production Fee for your cast member is due by the first rehearsal, and you can pay in cash, by check, or at Harmonystudios.biz.

The script has been received by cast member/parent and the cost to replace the script is $10.00

Prior Commitments

If you have a commitment that keeps you from attending rehearsal regularly and/or keeps you from attending tech week or any of our productions, please let us know. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_